

Waddington Parish Council

Clerk: **Mrs Carol Baird**
4 Park Avenue
Clitheroe
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BB7 2HW
Tel: 07581 187615
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Local Government Act 1972 Meeting of Waddington Parish Council

Monday 11th April 2022 7.30pm at St Helen's Refectory, St Helen's Church, Waddington.

Minutes

Minutes from our meetings are normally reviewed and agreed at the following scheduled meeting and thereafter published to the village website. Draft minutes are usually posted on the village noticeboards and website for expedience before they have been officially approved and signed off at the next WPC meeting.

		Ref no. & Cllrs Proposing & Seconding
1.	Introduction	
	Cllr Rattigan welcomed everyone to the meeting.	
2.	Attendance and Apologies	
	The attendance of WPC Councillors John Rattigan, Roy Edmondson, Chris Sullivan, Sarah Whitwell, Liz Cox, Cathie Melvin, Richard Harrison, were recorded. Also in attendance were Carol Baird, Parish Clerk & RFO, and three members of the public; Neil Dunn and Steve Wilkinson from Waddington Football Club and Rev Christopher Wood.	
3.	Declarations of Interest	
	There were the following declarations of pecuniary or personal interests received from Councillors in matters identified in the agenda: Cllr Whitwell declared an interest on a planning application relating to Bonny Barn Pasture, and Cllr Sullivan declared an interest on a planning application relating to 8 Spring Gardens.	
4.	Public Participation	
	There were items raised by members of the public in advance by email: 4.1 Air quality level query in Waddington – there is no current technical information regarding air quality held by WPC. Clerk to reply to Parishioner to clarify the reasons for the request and to offer suggestions as to where this information may be obtained. 4.2 Query over parking on Moscar Row cottages – this was raised in the context of the future proposed highway changes to West Bradford Road when HARP commences. Clerk to reply to the Parishioner to encourage them to contact RVBC planning and LCC Highways. The issue will also be added to the response WPC is drafting to submit to the RVBC planning and United Utilities regarding HARP. 4.3 Complaint by Waddington visitor over dog poo sign at entrance to Coronation Gardens – this was discussed, and it was confirmed this is a problem in Waddington so the sign needs to remain prominently where it is. Clerk to inform the visitor of the decision.	

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	4.4 Coronation Gardens request to reduce spread of the Elm Tree Cllr Whitwell offered to look into the issue with the Coronation Gardens. She will contact the Gardens Committee.	
5.	Minutes of previous meeting	
	The accuracy of the Minutes of the previous Waddington Parish Council Meeting held on 14 th March 2022 were agreed and signed by the Chair.	11/04/05 Prop. Cllr CS Sec. Cllr RE
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not requiring being on Agenda)	
	<p>Defibrillator – This is being replaced free of charge under warranty. The Clerk to investigate the timescale for replacement.</p> <p>Cenotaph Cleaning – Cllr Harrison has obtained access to a petrol powered power washer. He has volunteered to clean the Cenotaph, Coronation garden paths, the Bridge and Eric Edmondson Way. The Clerk to make the Garden Volunteers aware of timescales and the possible residue in the surrounding areas as a result of the cleaning. Following the cleaning, Cllr Harrison offered to approach a local nursery to fund replacement plants for the cenotaph planting area.</p> <p>Wetter's Bridge HGV Issues – The Clerk to contact LCC Highways again to re-iterate there is an issue with the volume of HGV's travelling along Wetter's bridge, as well as the missing weight restriction signage. The HGV's are causing a problem potentially to the bridge and to the road verges as there are no suitable passing points.</p> <p>Mirror request from West View – Cllr Rattigan has been contacted again by a resident requesting to put up a mirror opposite their property to aid entering and exiting their driveway. The Clerk to ask the resident to take the matter up with LCC Highways as there is clear LLC Highway policy that no mirrors are allowed to be erected on roads with a 30mph speed limit. The reason that mirrors are at driveways at the outskirts of the village is that the speed restrictions change there from the National Speed Limit to the 30mph speed limit.</p> <p>Play Area/Playing Fields – Cllr Harrison offered to obtain the meter readings and collect coins from the electric meter during his induction of the pavilion. The Clerk to investigate how a Legionnaires test could be conducted of the showers during an annual inspection.</p> <p>Play Area Equipment – Cllr Harrison has collected the roller log and has tried to install it but the manufacturers tools supplied seem to be faulty. The Clerk to enquire about getting replacement tools from the manufacturer.</p> <p>Play Area Surface – Cllr Rattigan was successful in obtaining a RVBC grant towards repairing the playground surface. The Clerk is to find three quotations to undertake this work – ideally to be completed before the Platinum Jubilee Celebrations in June.</p>	
7.	Waddington Football Club	
	Waddington FC and WPC discussed several issues and it was resolved to work together, along with a future consultation with the Waddington Cricket Club to:	

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	<p>7.1 Produce an agreement between WPC and the football and cricket clubs regarding the invoicing and change-over at the start/end of each season. Cllrs Sullivan and Cox offered to work up an agreement.</p> <p>7.2 The grass cutting to continue to be undertaken by the football and cricket club.</p> <p>7.3 There was a discussion on how the pavilion grant obtained by Cllr Rattigan could be used; the football club expressed a strong interest in improving the toilets at the pavilion.</p>	
8.	Haweswater Aqueduct Resilience Programme	
	<p>Cllr Rattigan provided a verbal update on HARP. The latest leaflet from United Utilities concerning the HARP Traffic Management programme has appeared in the local press. Cllr Rattigan is arrange the sending of a HARP Mailchimp update with the leaflet from United Utilities and arrange for it to go on www.waddington.website.</p> <p>Cllr Rattigan to write a draft formal letter concerning the HARP process and send it around Councillors for approval. Another community meeting with UU is also to be requested.</p>	
9.	Updates from Committees	
	<p>Staff Committee - The Clerk and members of the public left the meeting at this point. NALC has confirmed a recommended backdated pay rise from April 2021- March 2022 and it was unanimously agreed this be paid to the Clerk. Unused holiday entitlement was also discussed with any not taken last year to be paid in lieu. Going forward in 2022 the holiday entitlement will be encouraged to be taken. The Clerk returned to the meeting and was informed of these decisions.</p> <p>Finance committee – This took place before the WPC meeting. The End of Year 31st March 2022 account highlights were discussed and confirmed. Arrangements for the internal audit were outlined and a full reporting of the accounts will take place at the next WPC meeting. The next finance meeting was confirmed as Monday 10th October 6.30pm before the October WPC meeting.</p>	11/04/09 Prop. Cllr JR Sec. Cllr SW
10.	Financial Reporting	
	The latest finance report was circulated to the Council, received, and noted. There were no questions.	
11.	Council's Policy Documents	
	There were no new policies to be adopted.	
12.	Allotments	
	<p>Landowner's lease - The landowner's lease with the Alms Houses Trust, was received, noted and signed. The Clerk to return to the landowners agent.</p> <p>Allotment Rents – The clerk reported that not all the rents have been paid and was instructed to write letters to those who have not paid with a strict payment deadline and to remind tenants that as there is a waiting list for allotments.</p>	

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	<p>Plot 11B – the tenants have requested permission to erect a greenhouse and a new shed to replace the current hen coup. This was noted and agreed providing that space was given to the tenant at Plot A as had verbally been agreed. The Clerk to inform the tenants and confirm the shared nature of the storage on plot 11B.</p> <p>Plot 17 – WPC have been approached by a resident from outside Waddington to utilise plot 17 for growing wild flowers. The Clerk is to contact current allotment holders and the current waiting list, and if no objection was found, then the plot will be offered, as it is not suitable for use as a standard allotment given the heavy shading.</p>	
13.	Preparations for the Queen’s Platinum Jubilee 2-5th June 2022	
	<p>WPC agreed on provisional plans for celebrations which include: Thursday 2nd June - Lighting of a National Beacon at Waddow Hall, combined with a BBQ, Children’s activities and Ribble Valley Choir singing the Queens special Platinum Jubilee song and other songs. BBC Radio Lancashire will be in attendance. A shuttle bus may operate between the village centre and Waddow hall and the Clerk was asked to get three quotations. There is still a vacancy for a master of ceremonies to conduct the countdown with the crowd to the beacon being lit. Anyone interested in this role should contact the Clerk asap. Friday 3rd June – Best Dressed House competition and a possible lunch event in Waddington – tbc. Saturday 4th June – Fun afternoon/sports day/picnic at the playing fields. Cllr Whitwell offered to liaise with the school to discuss plans. Sunday 5th June – The St Helen’s Tower Ball Run and the Big Jubilee lunch/street parties It was agreed to hold a WPC Platinum Jubilee meeting on Monday 25th April, 6.30pm for Councillors to finalise plans before contacting those that came forward to volunteer at the recent meeting, and advertising plans in another leaflet drop around the parish.</p>	
14.	Planning Applications	
	<p>43 Waddow View Waddington BB7 3HJ Proposed demolition of existing utility room extension and replacement with single storey rear and side extension. Resubmission of application 3/2021/1195.</p> <p>The Clerk had re-submitted the comments made on the original planning application. Planning permission noted WPC comments as valid however they were not deemed applicable to the application. Planning permission has been granted.</p>	
15.	Partnership Meetings	
	No items to report as the latest Parish Council liaison meeting was postponed.	
16.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	Queen’s Green Canopy – Cllr Whitwell was thanked for her work with the local schoolchildren on planting trees in the Alms houses pasture and registering the planting as being done by the school and WPC.	

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	Water leaks on Clitheroe Road – Cllrs Sullivan and Rattigan updated the meeting on water leaks that have still not been resolved including the leaks around the post office which will need traffic control measures to enable the leaks to be fixed. Both Cllrs will keep WPC updated.	
17.	Next Meeting Dates	
	The following dates were agreed: 17.1 Agenda items and Reports for May meeting to be submitted to the Clerk – by midday Monday 16 th May 22. 17.2 Next meeting to take place Monday 23 rd May 2022, 7.30pm at St Helen’s Church Refectory meeting room. The meeting closed at 9.50pm.	

All our Agendas and Minutes together with further information about your Parish Council and its activities can be found online at www.waddington.website

Minutes to be agreed and signed by the Chair at the meeting in May 2022.